



Building Maintenance Technician

Summary:

Haigh-Farr is a premier antenna design and manufacturing house developing products used across all platforms in the aerospace industry. In our over 50 year history we have enjoyed steady, planned growth. In 2020 Haigh-Farr plans to further expand our team and capabilities to meet increasing demand and to expand into new markets and antenna technologies.

Haigh-Farr's two building facility has an immediate opening for a Building Maintenance Technician. The facility is approximately 67,500 square feet and includes production and testing areas, as well as office space. The successful candidate will be responsible for general maintenance and repair of the building and systems, as well as contracting and managing outside vendors, as needed.

Responsibilities:

- Evaluate, repair and maintain plumbing, electrical and HVAC systems in the building, as well as production equipment, to anticipate problems before they occur. Contract and manage outside vendors to complete projects, as needed, getting necessary approvals
- Receive and respond to mechanical and maintenance issues effectively and efficiently
- Install appliances and equipment
- Conduct maintenance tasks such as replacing light bulbs or window shades, snow removal etc.
- Manage and respond to multiple requests in a timely manner
- Light janitorial duties, as needed

Knowledge & Skills:

- 2+ years' building maintenance experience
- Basic knowledge of HVAC, plumbing and electrical systems
- Experience using hand and electrical tools
- Ability to read technical manuals and drawings
- Computer skills, proficient in Microsoft products



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- Ability to maintain a positive attitude when responding to multiple requests
- Ability to prioritize workload
- Must have ability to climb ladders and lift up to 60lbs
- Can-do attitude with ability to jump in and help out where needed

Qualifications:

- Minimum High School Diploma or GED
- U.S. citizenship required, with ability to possess a security clearance

Why should you join Haigh-Farr?

Haigh-Farr is a fast paced, growing company that recognizes employees with a promote-from-within philosophy. We believe in a friendly work environment where employee contributions are well received and a key component to our success. Our facility features state of the art technology and the latest manufacturing and testing capabilities. Please see more details about our benefits below.

- Health Insurance Plan with Health Reimbursement Feature, Dental Insurance and Vision Insurance
- Flexible Spending Accounts – Health and Dependent Care
- Company Paid Disability Insurance and Group Term Life Insurance
- Paid Vacation, Holidays, and Sick Time
- 401K with Company Match and PSP option
- Competitive salary, commensurate with experience and capabilities. Yearly bonus incentive.
- Company Sponsored Social Events – pizza luncheons, golf outings, food truck BBQ luncheons, Holiday Parties
- Wellness Prevention – Annual In-House Flu Clinic, Gym Membership discount through Health Insurance Plan